Finance Committee Budget Hearing
Office of Economic Development
April 6, 2016

1. Discuss current vacant positions.
   a. Specify duration of the vacancy.
   b. Specify timeframe for filling position.
   c. Justify rationale why vacant position(s) can or cannot be eliminated.

2. Discuss the available fund balance in the Economic Development Fund.
   a. Specify amount of funds since inception.
   b. Specify last time a cash infusion occurred.
   c. Specify amount of funds committed in pipe line.
   d. Specify amount of available funds to allocate.
   e. Specify any plans to replenish funds.

3. Discuss the available funds for the Minority Business Development Program.
   a. Specify amount of funds since inception.
   b. Specify amount of funds committed in pipe line.
   c. Specify amount of available funds to allocate.
   d. Specify any plans to replenish funds.

4. Provide an update on the amount of revenues generated and collected directly as a result of the Office of Economic Development efforts for FY2013 through FY16 year to date.
   a. Specify number of new jobs.

5. Discuss the planned use of the ~$80K budgeted in Consultants, considering actuals has not exceeded $40K the last 3 years, and ~$10K has been expended year to date.
   a. List all vendors/consultants/, amount, length of contract, and contract expiration date for FY16 and planned use of for FY17.

6. Provide an update on the City's economic development incentives compared to other similar municipalities to attract and retain businesses.
   a. Specify last time any changes has been made.
   b. Specify incentives for large businesses as well as small businesses.

7. Discuss any economic development plans pertaining to WPA (Wilmington Parking Authority) or proposals by WPA for development in the City.
   a. Specify impact of proposal to the City.

ALL DEPARTMENTS

8. Provide FY17 proposed organizational chart with the total number of employees (i.e. permanent, temporary, contract, vacancies).
   a. Outline specific duties of each employee.
   b. If there are multiple divisions, please ensure there are sub-org charts that enumerate all of the above.