

DEPARTMENT OF LICENSES & INSPECTIONS

The Department of Licenses and Inspections (L&I) is responsible for promoting the general welfare and protecting the life, health and safety of all citizens of Wilmington by monitoring the City's building stock through code enforcement and abatement of code violations. This is achieved by regulating various activities through the issuance of permits, licenses, certificates and the appropriate inspections to assure compliance with all laws and ordinances this Department is empowered to enforce.

The Department performs mandated activities and conducts inspections on rental properties, issues Notifications and Certificates of Use and Occupancy, registers vacant properties, performs inspections, and reviews plans/specification for renovation and new construction.

PRIORITIES FOR FISCAL YEAR 2016
<ul style="list-style-type: none">• Implement new mobile devices for instant ticketing.• Monitor and update newly installed MUNIS permit software with citizen access.• Aggressively demolish properties that are a blight to the community.• Continue to reduce the number of vacant properties through our new program that publicly advertises the property's status and owner's contact information both on the City's website and on the property.• Implement new inspection status for boarded vacant properties.• Continue enhancement of enforcement teams.• Continue to provide online access to departmental forms and processes through the City's website.• Implement the latest International Code Council (I.C.C.) Building Code.

SUMMARY OF FUNDING FOR THE DEPARTMENT OF LICENSES & INSPECTIONS

TOTAL ALL FUNDS LICENSES & INSPECTIONS	ACTUAL FY2013	ACTUAL FY2014	BUDGET FY2015	PROPOSED FY2016
Personal Services	3,464,255	3,316,671	3,406,959	3,404,473
Materials, Supplies & Equipment	381,049	500,484	607,663	560,450
Internal Services	476,627	485,214	582,241	597,733
Debt Service	2,249	4,482	4,576	4,659
Special Purpose	345,000	655,869	600,000	600,000
TOTAL	4,669,180	4,962,720	5,201,439	5,167,315
STAFFING LEVELS	38.00	38.00	38.00	38.00

GENERAL FUND LICENSES & INSPECTIONS	ACTUAL FY2013	ACTUAL FY2014	BUDGET FY2015	PROPOSED FY2016
Personal Services	3,464,255	3,316,671	3,406,959	3,404,473
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MAJOR FUNDING CHANGES FROM PRIOR YEAR GENERAL FUND
<ul style="list-style-type: none"> Personal Services decreased \$2,486. A majority of the decrease is due to employee turnover that resulted in savings in Regular Salaries (down \$24,896) and old Pension contributions (down \$17,651). Those savings were somewhat offset by increases in Hospitalization (up \$26,095) and new State Pension contributions (up \$10,138). Materials, Supplies & Equipment decreased a total of \$47,213. A majority of the decrease is due to equal reductions of \$25,000 in Property Maintenance and Demolition. As part of the City's overall strategy for neighborhood redevelopment and viability, funding for the demolition of dangerous and abandoned eyesore properties is still \$75,000 more than the funding allotted in FY 2014. L&I will continue to coordinate with RE&H whenever possible to stabilize communities and improve blight. Internal Services increased a total of \$15,492, which was driven in large part by increases in Data Processing and Motor Vehicle costs.