

DEPARTMENT OF LICENSES & INSPECTIONS

The Department of Licenses and Inspections (L&I) is responsible for promoting the general welfare and protecting the life, health and safety of all citizens of Wilmington by monitoring the City's building stock through code enforcement and abatement of code violations. This is achieved by regulating various activities through the issuance of permits, licenses, certificates and the appropriate inspections to assure compliance with all laws and ordinances this Department is empowered to enforce.

The Department performs mandated activities and conducts inspections on rental properties, issues Notifications and Certificates of Use and Occupancy, registers vacant properties, performs inspections, and reviews plans/specifications for renovations and new construction.

PRIORITIES FOR FISCAL YEAR 2017

- Implement new mobile devices for instant ticketing.
- Monitor and update newly installed MUNIS permit software with citizen access.
- Aggressively demolish properties that are a blight to the community.
- Continue to reduce the number of vacant properties through our new program that publicly advertises the property's status and owner's contact information both on the City's website and on the property.
- Implement new inspection status for boarded vacant properties.
- Continue enhancement of enforcement teams.
- Continue to provide online access to departmental forms and processes through the City's website.
- Implement the latest International Code Council (I.C.C.) Building Code.

SUMMARY OF FUNDING FOR THE DEPARTMENT OF LICENSES & INSPECTIONS

TOTAL ALL FUNDS LICENSES & INSPECTIONS	ACTUAL FY 2014	ACTUAL FY 2015	BUDGET FY 2016	PROPOSED FY 2017
Personal Services	3,316,671	3,288,971	3,404,473	3,503,300
Materials, Supplies & Equipment	500,484	539,209	560,450	558,000
Internal Services	485,214	519,811	597,733	606,285
Debt Service	4,482	4,576	4,659	4,790
Special Purpose	655,869	600,000	600,000	600,000
TOTAL	4,962,720	4,952,567	5,167,315	5,272,375
STAFFING LEVELS	38.00	38.00	38.00	38.00

GENERAL FUND LICENSES & INSPECTIONS	ACTUAL FY 2014	ACTUAL FY 2015	BUDGET FY 2016	PROPOSED FY 2017
Personal Services	3,316,671	3,288,971	3,404,473	3,503,300
Materials, Supplies & Equipment	500,484	539,209	560,450	558,000
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MAJOR FUNDING CHANGES FROM PRIOR YEAR GENERAL FUND
<ul style="list-style-type: none"> Personal Services increased a net total of \$98,827. Standby Pay was previously budgeted as an Overtime cost but has been broken out for better management in FY 2017. Increases in Regular Salaries (\$36,958), Overtime (\$17,000), and Hospitalization (\$69,142) were slightly offset by savings in Pension Contributions (\$43,973). Materials, Supplies & Equipment decreased a net total of \$2,450. An increase in Property Maintenance of \$40,000 was more than offset by savings in Consultants, Uniforms, and a reduction in Demolition. The increase in Property Maintenance is required to address the growing number of properties in need of immediate repair due to owners failing to comply with violations. Internal Services increased a total of \$8,552, which was driven in large part by an increase in Data Processing costs.